

# ARIZONA STATE BOARD OF ACCOUNTANCY

## OPEN SESSION MINUTES

**November 13, 2007**

Members of the Arizona State Board of Accountancy held a meeting at 8:24 a.m. on Monday, November 13, 2007 at the Accountancy Board Office in Suite 165, 100 N. 15<sup>th</sup> Avenue, Phoenix, Arizona. Executive Sessions were held from 8:41 a.m. to 9:10 a.m. and from 10:30 a.m. to 10:54 a.m.

### **BOARD MEMBERS:**

Marianne E. DeVries, CPA .....	President
Patrick J. Ramirez .....	Treasurer
James E. May.....	Secretary
Debbi Fitzgerald, CPA .....	Member
☉ Gary W. Fleming, CPA .....	Member
☉ Samuel L. Fogleman, CPA .....	Member
☎ Earl R. Shivers, CPA .....	Member

☎ Appeared telephonically

☉ Left at 11:27 a.m.

### **OTHERS PRESENT:**

Valerie M. Elliott .....	Executive Director
Jim Dubé .....	Deputy Director
Seth T. Hargraves, Esq. ....	Assistant Attorney General
Daniel R. Christl, Esq. ....	Assistant Attorney General
Ryan P. Edmonson.....	Programs & Projects Specialist II
Yolanda M. Barajas .....	Administrative Assistant III

### **GUESTS PARTICIPATING:**

Donald R. Bays, CPA .....	Chairperson, Mobility Task Force Member
Cindie Hubiak, CPA,.....	Mobility Task Force Member
Kevin DeMenna .....	DeMenna & Associates
Greg Harris, Esq.....	Lewis & Roca
Kevin DeGroote, CPA.....	Registrant
Adela Jimenez, CPA.....	ASCPA, Director of Finance and Administration

The meeting was called to order at 8:24 a.m. by Marianne E. DeVries, President. The following order of business was then considered:

## **OPEN SESSION**

### **CALL TO THE PUBLIC**

No one wished to address the Board.

### **MINUTES**

#### **October 15, 2007 Board Meeting**

A motion was made by Samuel L. Fogleman, seconded by James E. May and passed to approve the Open Session Minutes from the October 15, 2007 Board meeting, as amended.

A motion was made by Samuel L. Fogleman, seconded by James E. May and passed to approve the Executive Session Minutes from the October 15, 2007 Board meeting, as amended.

### **DECLARATION OF CONFLICTS OF INTEREST**

Debbi Fitzgerald, CPA declared conflicts on John James Kearney and Jialin Weng of the consent agenda.

Samuel L. Fogleman, CPA declared conflicts on Christopher D. Hunt, Amanda Nicole Brown, Kirstin Ann Gardner and Isaac Benjamin Morgan of the consent agenda.

Gary W. Fleming, CPA declared a conflict on Shannon Marie Titch in two different locations of the consent agenda.

### **EXECUTIVE DIRECTOR'S REPORT**

Valerie M. Elliott, Executive Director, gave an update to the Board on the performance measurements and agency operations.

Ms. Elliott requested, from the Board, that the Board's office be allowed to close on December 14, 2007 for a staff holiday party.

A motion was made by James E. May, seconded by Patrick J. Ramirez and passed to approve closing the Board's office on December 14, 2007 for a staff holiday party.

Ms. Elliott discussed the issuance of the 15,000<sup>th</sup> certificate from the Board. The Board discussed inviting the recipient of the 15,000<sup>th</sup>, 10,000<sup>th</sup> and 5,000<sup>th</sup> certificates to a future Board meeting and provide special framing for the 15,000<sup>th</sup> certificate.

### **EXECUTIVE SESSION**

A motion was made by Samuel L. Fogleman, seconded by Patrick J. Ramirez and passed to go into Executive Session at 8:41 a.m. to seek legal advice and review confidential material pursuant to A.R.S. § 38-431.03(A)(2)(3) and (4).

After consideration in Executive Session, the Board reconvened in Open Session at 9:10 a.m.

## **ITEMS FOR BOARD REVIEW, DISCUSSION AND LEGAL ACTION**

### **Recommendations from the Mobility Task Force**

Donald R. Bays, Chairman of the Mobility Task Force and Cindie Hubiak, member of the Mobility Task Force were present. Mr. Bays and Ms. Hubiak gave an update on the work of the Task Force, including the proposed draft. Also present was Greg Harris, Esq from Lewis & Roca and Kevin DeMenna from DeMenna & Associates to provide legislative advice. The Board made technical and grammatical amendments to the draft.

A motion was made by Samuel L. Fogleman, seconded by Gary W. Fleming and passed to direct staff to prepare a draft consistent with the draft proposed by the Mobility Task Force and the amendments made by the Board.

The Board discussed sponsorship and initiation of the bill.

A motion was made by Samuel L. Fogleman, seconded by Patrick J. Ramirez and passed to allow the bill to be run by the Arizona Society Certified Public Accountants (ASCPA).

### **Proposed Statutory Changes**

- ii. Board to review and discuss proposed session law regarding terms of Board members

A motion was made by Samuel L. Fogleman, seconded by Patrick J. Ramirez and passed to approve the proposed session law terms, as drafted.

- i. Board to review and discuss proposed statutory changes to A.R.S. §§ 32-703(B)(3), 32-721, 32-730(I) and (K) and 32-742(C)

A motion was made by Samuel L. Fogleman, seconded by Patrick J. Ramirez and passed to approve the proposed statutory, as amended.

## **EXECUTIVE SESSION**

A motion was made by Debbi Fitzgerald, seconded by Patrick J. Ramirez and passed to go into Executive Session at 10:30 a.m. to seek legal advice and review confidential material pursuant to A.R.S. § 38-431.03(A)(2)(3) and (4).

After consideration in Executive Session, the Board reconvened in Open Session at 10:54 a.m.

**COMMITTEE RECOMMENDATIONS – COMPLAINT/INITIAL ANALYSIS FILES**

File No. 2008.012

A motion was made by James E. May, seconded by Samuel L. Fogleman and passed to accept the Tax Practice Committee's recommendation to open an investigation file.

File No. 2008.016

A motion was made by James E. May, seconded by Gary W. Fleming and passed to accept the Tax Practice Committee's recommendation to open an investigation file.

File No. 2008.020

A motion was made by James E. May, seconded by Samuel L. Fogleman and passed to direct the Assistant Attorney General to file a Complaint and Notice of Hearing for revocation.

**COMMITTEE RECOMMENDATIONS – INVESTIGATION FILES**

File No. 2007.015

A motion was made by James E. May, seconded by Gary W. Fleming and passed to accept the Tax Practice Committee's recommendation to offer a Decision and Order (by Consent) to include one year probation, 8 hours of CPE in the areas of practice management and ethics; 8 hours of CPE in the area of divorce taxation; reimbursement of the Board's costs and he must respond within 30 days.

File No. 2007.078

A motion was made by James E. May, seconded by Gary W. Fleming and passed to accept the Tax Practice Committee's recommendation to close the complaint file, no violations of professional standards.

**RESPONSE TO OFFERED DECISION & ORDER (BY CONSENT)**

File No. 2007.114

A motion was made by James E. May, seconded by Debbi Fitzgerald and passed to accept the counter offer to change the Decision and Order (By Consent) to include CPE in the area of practice management instead of form 5500.

**INITIAL ANALYSIS**

No action taken.

**NOTICES OF UNLAWFUL USE OF THE CPA DESIGNATION**

File No. 2008.024

A motion was made by James E. May, seconded by Samuel L. Fogleman and passed to accept the response and close the file.

**ITEMS FOR BOARD REVIEW, DISCUSSION AND LEGAL ACTION**

**Re-consideration of Prior Board Action to file Notice of Hearing**

File Nos. 2006.087 & 2006.088; DeGroote, Kevin

Kevin DeGroote was present to discuss the Decision and Order (By Consent) with the Board. Daniel L. Christl, Assistant Attorney General was present and gave an update on the file and recommended that the Board not continue to the administrative hearing, but instead reconsider and offer a Decision and Order (By Consent).

A motion was made by Earl R. Shivers, seconded by Patrick J. Ramirez and passed 6-1 to offer a Decision and Order (By Consent) to include an administrative penalty of \$500.00 for failure to respond timely to the Board.

*Samuel L. Fogleman voted against the motion.*

**Request for CPE pre-approval**

File Nos. 2006.087 & 2006.088; DeGroote, Kevin

A motion was made by Debbi Fitzgerald, seconded by Samuel L. Fogleman and passed to approve the registrants request for pre-approval of an ethics course offered by Walter Haig.

**CONSENT AGENDA**

(The Board may pull any of the following items off the consent agenda to take individual action.) Board discussion and legal action on the following items:

Due to conflicts, Mr. Fogleman requested Christopher D. Hunt; Amanda Nicole Brown; Kristin Ann Gardner and Isaac Benjamin Morgan be pulled from the consent agenda and voted on separately.

Due to conflicts, Ms. Fitzgerald requested John James Kearney and Jialin Weng be pulled from the consent agenda and voted on separately.

Due to a conflict, Mr. Fleming requested Shannon Marie Titch be pulled from the consent agenda, in two different areas and voted on separately.

A motion was made by Samuel L. Fogleman, and seconded by Debbi Fitzgerald and passed to accept the following consent agenda:

- a. Recommended for Registration of Professional Corporation for the following Applicants - (Meets the requirements of A.R.S. § 32-734):

Meyers Business Consulting PLLC	Frank A. DeBenedetti CPA PLLC
Partner: Daniel J. Meyers 4157-E	Partner: Frank A. DeBenedetti 10833-E
 Steven A. Kaiblinger CPA PLLC	 Sharp CPA PLLC
Partner: Steven A. Kaiblinger 8024-E	Partner: Jay D. Sharp 9215-R

Schneider, Haney, Brengi & Jordan PLLC  
Partners: Stacy A. Schneider 4598-E  
Martha D. Haney 3754-E  
Judy Brengi 5750-E  
Cathy Jordan 3010-E

Dodge LLC  
Partner: Rachel Dodge 8782-R

- b. Recommended for Firm Name Change:  
Primestar Financial Services PLC  
MJA Financial Services PLC 2856-L  
Partners: Michael Koning 10171-R  
Jeff Thiede 12520-E

M.A.X. Services LLC  
Maxwell Accounting  
& Executive Services LLC 2607-L  
Partner: Denise D. Maxwell 12822-E

C. Wesley Addison PC  
Addison & Gadea PC 2149-C  
Partner: Charles Wesley Addison 3189-E

R. Erickson PC  
Erickson PC 414-C  
Partner: Robert J. Erickson 2873-E

James L. Privee CPA PC  
Privee & Company Ltd 900-C  
Partner: James L. Privee 2011-R

Schumann, Adriano & Company PC  
Merlin Schumann & Company PC 2350-C  
Partners: Merlin J. Schumann 1746-R  
Charles M. Adriano 5589-E  
Scott R. Gastineau 11119-E

- c. Recommended for Cancellation of Certificate per registrant's request not to renew:  
Nadine R. Coffin 3822-E  
Ronald D. Eischer 12707-R  
Leslie Catherine Morton 8963-E  
Robert K. Smith 12288-R  
Larry Alan Wiggs 1856-E  
Benjamin Matthew Coleman 13100-R  
Zane Greene 841-E  
Robyn L. Ichilov 9545-R  
Edith Hopkins Madson 13434-R  
Ardis R. Ribail 13578-R  
Barbara Esther Streusand 4082-R

- d. Recommended for Reissuance of Certificate because of Name Change:  
Nicole Blankenbaker (Teree Simpson) 12601-E  
Lauri T. McAuliffe (Kuhl) 14605-E  
Kimberly S. Lovell (Jepson) 10244-R  
Tammy F. Humiecki (M. Farrell) 11787-E

- e. Recommended for Reactivation of Certificate from Inactive Status - A.R.S. §32-730(E):  
Kristin English 13027-E  
Richard E. Potter 7310-E

- f. Recommendation of the Certification Committee for approval of Certification by Examination - A.R.S. §32-721:

Emily Abbott	Della Stuart
Mona L. Chahal	Patrick J. Smith
Cindy S. Clinco	Louise P. Courtney
Joseph Crockett	Adam M. Fanello
Ryan K. Hall	John S. Hoover
Karl W. Keck	Charles Kilpatrick
Kate Krenke	Melissa Charline Lawless
Wayne N. Layton	Fei Lin
Janette Lynn Wallin	Tatiana Pekina
Jason D. Schiessler	

- g. Recommendation of the Certification Committee for approval of Certification by Reciprocity based on Substantial Equivalency - A.R.S. § 32-726(B):

Katie L. VanderMolen – Michigan	Michael D. Foster – Michigan
Shawn Michelle Macklin – California	Steven L. Morrow – Oregon
J. Darlene Rorabaugh – Georgia	Douglas P. Van Meter – Oklahoma

- h. Recommendation of the Certification Committee for approval of Certification by Grade Transfer - A.R.S. § 32-721:

Theresa Hartke Anderson – Nevada	Shukkam Cheng - New York
Nicole L. Rowland - Utah	

- i. Recommendation of the Certification Committee for approval of Examination Candidates for the Uniform CPA Exam - A.R.S. § 32-723:

Tara L. Alix	Guy Charles Bowman
Rogelio Manuel Cervantes	Brandon Glen Curtis
Preeti Dharmarajan	Matthew H. Dodson
Jared Alan Eutsler	Karina E. Felix Marquez
Sasha Marie Fernandez	Sharon Fixman Bricker
Elena Yurjevna Gerasimovich	Valerie Alyssa Helms
Xiaohui Jiao	William David Krause

Josh Lloyd Kunde  
Xiaomei Liang  
Irina Z. McMahon  
Rajani Radhakrishnan Nair  
Jason Cortez Phillips  
Charlene Joanna Ruiz  
Elise Walz Shurtliff  
Sarah Anne Toppin  
Matthew James Van Wallene

Stephanie Marie Lewis  
Jane M. Lisi  
Beth Melissa Machtolf  
Suddhida Ubolfu Omeara  
Benjamin Richard Podraza  
Dilia Rebecca Sanchez  
Rebecca Megan Tomko  
Lacy J. S. Van Hill  
Julia Maureen Welsh

j. Approval of Candidates who have passed the Uniform CPA Examination:

William Ashcroft Aaron  
Heather M. Argenio  
Matthew Justin Bingham  
Nathan Jeremy Bolt  
Jeffrey R. Brimhall  
Jacqueline Ann Bruhn  
Vivek Chaturvedi  
Anthony Christopher Combs  
Elizabeth Mary Davis  
Eugenio Armando Fontes  
Mary Kathleen Gilbaugh  
Blaine Cox Harmon  
John Michael Hundman  
Jennifer Lyn Husemann  
Jamie Allen Jarman  
Gregory James Karnos  
Allan Conrad Klose  
Katherine D. Krueger  
Kelly Deannine Langdon

Kristen Alber  
Erin Kimberly Barry  
Aaron D. Blau  
Rachel Marie Bosworth  
Matthew Ray Brody  
Jerome Bruggeman  
Ashley Ann Chard  
Joshua L. Cline  
Randena Port Darpli  
Danica Djordjevich  
Robert James Griffiths  
Jarom Craig Huff  
Sabrina Soyoung Hur  
Katie Lorena Jackson  
Mark Grayson Kappelman  
Richard Colin Keyt  
David J. Kravec  
Maheen Kukaswadia  
Shen Lew



Jennifer Kathryn Little	Mark Tyler Lovstrom
Shelby Linn MacDonald	Jason Carl Mackey
Michelle Lynn Mallory	David William McCarthy
Josh Alan McClure	Roberta Lynne McCue
Michael D. McKay	Erin Riley Olson
Scott G. Moushon	Brandt Richard Palmer
Anne Marie Ortiz	Chantal L. Regan
Denise Rayas	Adam Robert Rutherford
William Earl Rogers Jr.	Kristin Marie Schulke
Laura Jean Sadauskas	Jasjeet Pal Singh
Elizabeth N. Shlapack	Jason Patrick Tincher
Della Marie Stuart	Sujinan Wangwiwadth
Eric Jason Whitfield	Katherine Nicole Wieck

- k. Recommendation of the Peer Review Oversight Advisory Committee for approval of the following firms in compliance with A.A.C. R4-1-454:

Bailey, Blum CPA'S, PLLC 2705-L	Caldwell, Geoffrey, CPA, PC 436-C
Chaffee Traasdahl & CO 2477-C	Delgado, Sam CPA 5895-S
H & M Accounting LLC 2538-L	Jaffa Simmons PLLC 2715-L
Milliner, Charles E 4238-S	Siegler & Siegler CPA'S PC 1054-C
Stern, Monica J., CPA, PLLC 2088-L	Studinger & Leitner, CPA'S, PC 1141-C

### **CONSENT AGENDA**

A motion was made by Debbi Fitzgerald, seconded by Patrick J. Ramirez and passed to approve the following consent agenda item:

- 16-c. Recommended for Cancellation of Certificate per registrant's request not to renew:

Christopher D. Hunt 14296-R

*Samuel L. Fogleman declared a conflict and did not vote.*

A motion was made by Samuel L. Fogleman, seconded by Patrick J. Ramirez and passed to approve the following consent agenda item:

16-c Recommended for Cancellation of Certificate per registrant's request not to renew:

John James Kearney 3316-E

*Debbi Fitzgerald declared a conflict and did not vote.*

A motion was made by Samuel L. Fogleman, seconded by Patrick J. Ramirez and passed to approve the following consent agenda item:

16-f Recommendation of the Certification Committee for approval of Certification by Examination - A.R.S. §32-721:

Shannon Titch

*Gary W. Fleming declared a conflict and did not vote.*

A motion was made by Patrick J. Ramirez, seconded by James E. May and passed to approve the following consent agenda item:

16-f Recommendation of the Certification Committee for approval of Certification by Examination - A.R.S. §32-721:

Jialin Weng

*Debbi Fitzgerald declared a conflict and did not vote.*

A motion was made by James E. May, seconded by Debbi Fitzgerald and passed to approve the following consent agenda items:

16-j Approval of Candidates who have passed the Uniform CPA Examination:

Amanda Nicole Brown; Kirstin Ann Gardner and Isaac Benjamin Morgan

*Samuel L. Fogleman declared conflicts and did not vote.*

A motion was made by Samuel L. Fogleman, seconded by Patrick J. Ramirez and passed to approve the following consent agenda item:

16-j Approval of Candidates who have passed the Uniform CPA Examination:

Shannon Marie Titch

*Gary W. Fleming declared a conflict and did not vote.*

**ITEMS FOR BOARD REVIEW, DISCUSSION AND LEGAL ACTION**

**Termination of Decision & Orders (By Consent)**

File No. 2002.074; Stern, Jeffrey L.

A motion was made by James E. May, seconded by Patrick J. Ramirez and passed to terminate the Consent Order and close the file.

**PRESIDENT'S REPORT**

Marianne E. DeVries, Board President gave an update to the Board regarding the National Association of State Boards of Accountancy's Annual Meeting.

**ITEMS FOR BOARD REVIEW, DISCUSSION AND LEGAL ACTION**

**Application for the Uniform CPA Exam, Denial by Certification Committee -**

**A.R.S. § 32-723**

Mel Lee Williams, Jr.

Samuel L. Fogleman reviewed the file. A motion was made by Samuel L. Fogleman, seconded by Earl R. Shivers and passed to deny his application for the Uniform CPA exam.

**Application for Certification by Reciprocity Based on Substantial Equivalency, Deferral by Certification Committee - A.R.S. § 32-726(F)**

Donald A. Reeves, Jr. – Colorado

Samuel L. Fogleman reviewed the file. A motion was made by Samuel L. Fogleman, seconded by Debbi Fitzgerald and passed to approve his application for certification by reciprocity and pursuant to A.R.S. § 32-726(F).

**Application for Certification by Examination, Deferral/Denial by Certification Committee - A.R.S. § 32-721**

Erin Riley Olson

Gary W. Fleming reviewed the file. A motion was made by Gary W. Fleming seconded by James E. May and passed to deny the registrant's request for application for certification by examination because she is short three hours of accounting, and to appoint Valerie M. Elliott, Executive Director or Jim Dubé, Deputy Director as a designated representative of the Board to conduct a informal settlement conference, if requested, with limited authority to settle.

**Issues from and regarding the National Association of State Boards of Accountancy (NASBA)**

Valerie M. Elliott, Executive Director, reviewed and discussed the following NASBA issues with the Board.

- i. CPA Exam Review Board Management Letter for 2006 CPA Examination Year
- ii. Diagnostic report for CPA Examination Candidates

iii. Communication Officer

A motion was made by Patrick J. Ramirez, seconded by James E. May and passed to deny the request to appoint a Communication's Officer and direct staff to send letter confirming the denial.

iv. Draft letter discussing issues and concerns involving the Board communications and interactions with NASBA, including the level of NASBA's cooperation in meeting the Board's purposes

The Board reviewed the draft letter and made amendments for final approval and delivery and to include an invitation to David Costello, President of NASBA, to attend a Board's future meeting.

A motion was made by Patrick J. Ramirez, seconded by James E. May and passed to send letter as amended with the authority for the Executive Director to use the President's stamp as signature.

**Issues from and regarding the American Institute of Certified Public Accountants (AICPA)**

i. Improving the Uniform CPA Examination

Tabled until the December Board meeting.

**Application for Certification by Examination, Deferral/Denial by Certification Committee - A.R.S. § 32-721**

Maren D. Anderson

Isaac Morgan

Nevil Shah

Debbi Fitzgerald reviewed the files. A motion was made by Debbi Fitzgerald, seconded by Patrick J. Ramirez and passed to deny the requests for application for certification by examination because they were all short three hours of accounting, and to appoint Valerie M. Elliott, Executive Director or Jim Dubé, Deputy Director as a designated representative of the Board to conduct a informal settlement conference, if requested, with limited authority to settle.

Jeff Chirico

Patrick J. Ramirez reviewed the file. A motion was made by Patrick J. Ramirez, seconded by James E. May and passed to approve his application for certification by examination.

Rollin L. Stark

Marianne E. DeVries reviewed the file. A motion was made by Marianne E. DeVries, seconded by Earl R. Shivers and passed to approve his application for certification by examination.

**Application for Certification by Reciprocity Based on Substantial Equivalency,  
Deferral by Certification Committee - A.R.S. § 32-726(B)**

Matthew W. Brunner – Wisconsin

Marianne E. DeVries reviewed the file. A motion was made by Marianne E. DeVries, seconded by James E. May and passed to accept his application for certification by reciprocity based on substantial equivalency.

Alfred C. Watts – New Mexico

James E. May reviewed the file. A motion was made by James E. May, seconded by Debbi Fitzgerald and passed to accept his application for certification by reciprocity based on substantial equivalency.

**Request for NTS Extension on Uniform CPA Exam**

Gina Foroughi

A motion was made by Patrick J. Ramirez, seconded by Debbi Fitzgerald and passed to deny her request for an extension.

**Request for a CPE Waiver and/or Fee Waiver – A.R.S. § 32-730(C) & (D)**

Edward C. Bunker 2192-E

Sara A. Dotson 8554-E

Susan K. James 4156-E

Christine Marie Lay 5596-E

A motion was made by James E. May, seconded by Debbi Fitzgerald and passed to grant their requests for CPE and Fee Waivers.

**Request for a CPE Extension**

Louis Friedman 611-E

A motion was made by James E. May, seconded by Patrick J. Ramirez and passed to deny his request for CPE extension, and to offer a Decision and Order (By Consent) to cure CPE deficiencies.

**Request for Inactive Status – A.R.S. § 32-730**

David Price Allen 2436-E

A motion was made by Debbi Fitzgerald, seconded by Patrick J. Ramirez and passed to defer action and request additional information, from the respondent regarding job title and responsibilities.

Antonella Dekort 13213-R

A motion was made by Debbi Fitzgerald, seconded by Patrick J. Ramirez and passed to grant her request for inactive status.

**Application for Reinstatement – A.R.S. § 32-748:**

Sharon E. Witherspoon 2947-E

A motion was made by Debbi Fitzgerald, seconded by Patrick J. Ramirez and passed to approve her application for reinstatement.

**Recommendations of CPE Committee**

i. **Regarding rule change to allow CPE for Peer Review, A/A & Tax Committee Members**

A motion was made by Debbi Fitzgerald, seconded by James E. May and passed to accept the CPE Committee's recommendation to open a rule making docket.

ii. **Regarding the Implementation Date for the rule change to R4-1-453**

A motion was made by Debbi Fitzgerald, seconded by James E. May and passed to accept the CPE Committee's recommendation to open a rule making docket.

**Certification Committee Recommendation Regarding Appointment of a New Member**

**Jeanette C. (Carolina) Apostol CPA 14094-E**

A motion was made by Patrick J. Ramirez, seconded by Debbi Fitzgerald and passed to accept the Certification Committee's recommendation to approve the appointment of Jeanette C. (Carolina) Apostol to a five year term on the Certification Committee.

**Board Letters sent by Staff**

Jim Dubé, Deputy Director reviewed the Board's correspondence with the Board.

**Certification by Reciprocity by Substantial Equivalent - A.R.S. 32-724 & 32-726**

No action taken.

**Consumer Request for access to Licensee Address and Telephone Numbers on Agency Website**

A motion was made by Patrick J. Ramirez, seconded by James E. May and passed to deny the request.

**SUMMARY OF CURRENT EVENTS**

None.

**DISCUSSION OF ITEMS TO BE PLACED ON FUTURE MEETING AGENDA**

The Board discussed adding the Executive Director's performance review on the Board's next meeting agenda.

**ADJOURNMENT**

A motion was made by James E. May, seconded by Patrick J. Ramirez and passed to adjourn at 12:36 p.m.

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Marianne E. DeVries, CPA, President

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Patrick J. Ramirez, Member, Treasurer

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James E. May, Member, Secretary

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Debbi Fitzgerald, CPA Member

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Gary W. Fleming, CPA Member

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Samuel L. Fogleman, CPA, Member

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Earl R. Shivers, CPA, Member